

FRAMA MAILTRACE

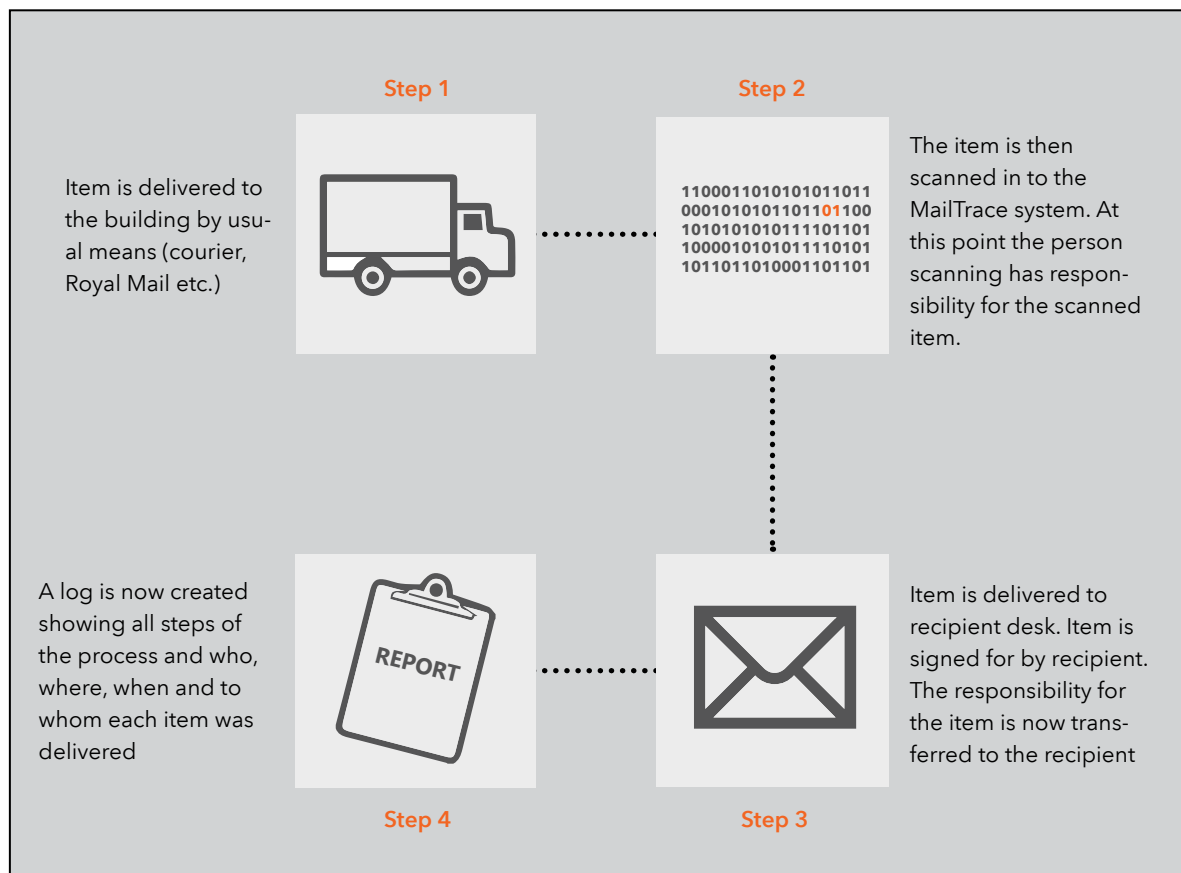
THE COMPLETE INTERNAL DELIVERY TRACKING SYSTEM

ACCURATE PROOF OF RECEIPT FOR VIRTUALLY ANY ITEM DELIVERED TO YOUR BUSINESS

MailTrace is a mail and asset tracking application providing up-to-date accurate proof of receipt and delivery for virtually any item received by your business. Items are logged in, scanned to a location (with or without validation), and a signature and/or photograph can be captured.

MailTrace utilises the combination of a web based application, software and mobile PDA, designed to ensure optimum performance and reliability, increasing efficiencies within your mailroom.

THE MAILTRACE PROCESS



EASY TO INSTALL

MailTrace is simple to install and start using as it is completely web based, ready to go with no software installation required

All you will need to get started is a username and password and you can access the system from anywhere.

BENEFITS OF USE

- Simple mobile technology, easy to set up and use requiring minimum equipment
- Suitable for organisations of all sizes, whether receiving five or 500 items per day
- Modular in design, easy to add new functionality
- Understand when and where time & business critical items arrive and are distributed
- Automatic e-mail confirmation alerts recipient where their item is in the system
- Save time asking or answering queries as to where delivered items are in the business
- Eliminate paper based recording and archiving systems
- Use existing courier bar codes to scan into system, create your own or use pre-printed bar codes
- Know when items arrive and when they have been delivered or collected
- On-screen signature capture provides proof of collection or delivery
- Each item is tracked by date and time to enable full audit trail
- Ability to register if item damaged on arrival, use of photos as proof
- Add documents and files to items, such as delivery invoice
- History of every item is saved in the database with reports available
- Access to web based system from anywhere
- Suitable for single and multi-site organisations
- Enables monitoring of staff efficiency for acceptance and delivery of personal items
- Can be used to track outgoing items
- Can be used for virtually any products received
- Can be used with other incoming item security scanning equipment